



MOUNT VERNON COMMUNITY SCHOOL DISTRICT
Kids Club Child Care Program

Parents please keep this form for home reference

2018 - 2019

The school district offers child care for preschool through eighth grade students. Kids Club is available from 6:00 A.M. until 6:00 P.M. with all care provided at the elementary school. The program operates during the school year, during most of the scheduled school breaks and in-service days. Delays or cancellations of the program are reported along with the school district reporting.

Enrollment forms for this program must be completed and returned before the first day of the child's attendance. A \$10.00 **per child** registration fee must be paid with the enrollment forms before attendance during the school year **and** before your child may attend the Summer Kids Club. The cost for use of Kids Club is determined by attendance. You will be charged a fee for any amount of time spent in Kids Club. Please see the fee sheet for attendance costs. The **A.M. time** is 6:00 A.M. until 8:15 A.M.; the **P.M. time** is 3:15 P.M. until 6:00 P.M.; we also provide for our preschool students only care from 8:15 until 12:30. The **Summer Kids Club** is during our summer break. Child care is available on a first-come, first served basis and enrollment is limited by the program license.

Breakfast and lunch is available to students when they are in attendance during breakfast and lunch times. Anytime a student eats breakfast or lunch the cost is deducted from the student's nutrition account. The Summer Kids Club provides meals and snacks and is included in the cost of the Summer program.

This is a state program overseen by the building principal with co-directors overseeing the day-to-day planning and operations. Questions may be directed to the co-directors by email at kidsclub@mvcasd.org or call the school at 319-895-6251 ext. 2015 or 319-560-2958.

Mrs. Kate Stanton
Washington Elementary Principal

Teresa Hines & Laurie Keller
Kids Club Co-Directors

"Promoting Excellence in Academics, Arts, and Athletics"

615 5th Avenue S.W., Mount Vernon, IA 52314 ~ www.mvcasd.org ~ 319-895-6251 ~ fax 319-895-0348

The Mount Vernon Community School District will not discriminate on the basis of race, color, age, national origin, sex, sexual orientation, gender identity, marital status (for programs), socioeconomic status (for programs), disability, religion, and creed. Students, parents, employees and others doing business with or performing services with the district who feel that they have experienced discrimination are encouraged to contact the Equity Coordinator at Mount Vernon Community High School, 731 Palisades Road SW, Mount Vernon, IA 52314, telephone: [319-895-8843](tel:319-895-8843), where our district has a grievance procedure for processing complaints of discrimination. Inquiries may also be directed in writing to the Director of Civil Rights – Region VII, US Department of Education, 310 W. Wisconsin Ave., Suite 800, Milwaukee, Wisconsin 53203-2292 (phone: [414-291-1111](tel:414-291-1111)) or to the Iowa Department of Education; Grimes State Office Building, Des Moines, Iowa, 50319-0146 (phone: [515-281-5294](tel:515-281-5294)).



MOUNT VERNON COMMUNITY SCHOOL DISTRICT

Kids Club Informational Sheet

Your childcare statement will be sent to you via email every week on Monday. If the program is closed on a Monday, you will receive your statement on the next day the program is open. Charges are applied to your account after services have been provided. Please speak to a director if email is unavailable to you or the cost of the program prohibits attendance and you would like to apply for DHS financial assistance.

If you do not receive your childcare statement by 3:00 P.M. on the Monday after you have used our services contact us at 319-895-6251 ext. 2015 or 319-560-2958, or at our email address: kidsclub@mvcasd.org

The email address you have provided is how we will communicate and therefore assume you will check it regularly. We do apply late fees. It is your responsibility to notify us if you are not receiving emails.

ALL PAYMENTS ARE DUE UPON RECEIPT OF STATEMENT.

Summer Kids Club program ~ (June 4 through August 15) 2018

- \$10.00 per child registration fee (paid once for summer session attendance)
- \$36.00 per child per day, more than five hours
- \$24.00 per child per day, five hours or less
- \$32.40 per child per day with two children enrolled from the same family
- \$30.24 per child per day with three children enrolled from the same family

Kids Club Child Care Fees School Year ~ 2018 – 2019

- \$10.00 per child registration fee (paid once for school year attendance)
- A.M. Time (6:00 A.M. – 8:15 A.M.): \$7.50 per child per this time per day attendance
- P.M. Time (3:15 P.M. – 6:00 P.M.): \$7.50 per child per this time per day attendance
- Preschool time (8:15 A.M. – 12:30 P.M.): \$20.75 per child per this time per day attendance
- Half day in-service /early out days (1:00 - 6:00): \$13.75 per child per this time per day attendance
- No school days:
 - Whole day attendance, more than five hours - \$35.25 per child per day attendance
 - Half day attendance, five hours or less - \$23.25 per child per day attendance
- Late pick-up fee: \$1.00 per minute per child after 6:00 P.M. pick up for all programs

Late Fees:

Payments are considered late two weeks after a statement has been sent. You will begin receiving a weekly late fee of \$5.00 until account is brought current. If you have not made any kind of payment towards your balance one month after it was sent, childcare services will be terminated and you will be expected to pay the total balance before services may be used again.

Travel & Field Trip Authorization:

Field trips are defined as anytime the Kids Club Program leaves the Mt. Vernon School District's buildings or property. A field trip email notification will inform Kids Club families when an activity requires children leave school property for an activity. **Parents must sign children up to attend field trips one week in advance of the planned trip.** A deadline is necessary for all of the preparations required to safely and adequately bus and supervise students on trips. Please keep your contact information current to ensure notification of all Kids Club correspondence.